

"Experience the Next Frontier" and explore career opportunities with the Saskatchewan Research Council (SRC). Our mission is to help the people of Saskatchewan by strengthening the economy with quality jobs and a secure environment. We accomplish this through research, development and the transfer of innovative scientific and technological solutions. If you are looking to join a team that provides the people of Saskatchewan with a competitive edge in the global economy, SRC may have a career opportunity for you!

Buyer

The Purchasing Business Unit is seeking a Buyer to support the acquisition of goods and services to meet the needs of our internal clients. As the Buyer, you will be involved in purchasing research, sourcing, preparing all related procurement documents and maintaining purchasing data and files. You will assist in evaluating goods and services and ensure the clients' expectations and requirements are met. You will ensure the procurement of materials or services are cost-effective and the purchase orders and supplier contracts meet company objectives and procedures.

As the ideal candidate, you have a minimum of three years of purchasing experience and enrollment in the PMAC program or equivalent is an asset. Your excellent communication and interpersonal skills position you well to liaise with suppliers. You understand purchasing principles and techniques and closely follow available sources of supply and price trends. You are a sound decision maker who thrives in a fast paced environment. Excellent negotiating skills are essential.

Application deadline is Monday, December 22, 2008.

Submit your application to: **Saskatchewan Research Council**

Human Resources: #125 – 15 Innovation Blvd., Saskatoon, SK Canada
S7N 2X8 Fax 306-933-7446; or e-mail humanresources@src.sk.ca

Only those applicants considered for an interview will be contacted. SRC is committed to Employment Equity.



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